

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2011-2012

I. Details of the Institution

1.1.	Name of the Institution	:	St. Ann's College of Education (Autonomous)
1.2.	Address Line 1	:	Sarojini Devi Road
	City / Town	:	Secunderabad.
	State	:	Andhra Pradesh
	Pin Code	:	500003
	Institution e-mail address	:	stanns_college@yahoo.com
	Contact Nos	:	040-27804604
	Name of the Head of the Institution	:	Dr.Sr.Marlene
	Tel. No. with STD Code	:	040-27804604
	Mobile	:	9502421811
	Name of the IQAC Coordinator:		Dr. K. Geetha
	Mobile	:	09246273413
	IQAC email address	:	iqac@stannscoe.com
1.3.	NAAC Track ID	:	07361
	OR		
1.4.	NAAC Executive Committee No. & Date	:	--

1.5. Website address :

Web-link of the AQAR :

1.6. Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	85.45	2002	5 years
2	2 nd Cycle	A	3.23	2009	5 years
3	-	-	-	--	--

1.7. Date of Establishment of IQAC :

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-2011 submitted to NAAC on 12-10-2010)

1.9. Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐
(eg. AICTE, BCI, MCI PCI, NCI, NCTE)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12 B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10. Type of Faculty / Programme

Arts	<input type="text" value="--"/>	Science	<input type="text" value="--"/>	Commerce	<input type="text" value="--"/>	Law	<input type="text" value="--"/>	PEI (Phys.Edn)	<input type="text" value="--"/>
TEI (Edu)	<input checked="" type="checkbox"/>	Engineering	<input type="text" value="--"/>	Health Science	<input type="text" value="--"/>	Management	<input type="text" value="--"/>		
Others (Specify)	<input type="text" value="--"/>								

1.11. Name of the Affiliating University (for the Colleges)

Osmania University

1.12. Special status conferred by Central/State Government–UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt./University	<input type="text" value="Central Govt. UGC"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Start Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC –Innovative PG Programmes	<input type="text" value="--"/>	Any other (specify)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1. No. of Teachers

3

2.2. No. of Administrative / Technical Staff

-

2.3. No. of students

SQC-7

2.4. No. of Management representatives

1

2.5. No. of Alumni

-

2.6. No. of any other stakeholder and community representatives

2

2.7. No. of Employers / Industrialists

2

2.8. No. of other External Experts

2

2.9. Total No. of members

17

2.10. No. of IQAC meetings held

1

2.11. No. of meetings with various stakeholders No. Faculty
Non-Teaching Staff Students Alumni Others

2.12. Has IQAC received any funding from UGC during the year Yes No
If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia organized by the IQAC

Total Nos. International National State Institution level

(ii) Theme

- Capacity building for Pedagogues – Diagnosis & Prognosis on 4th & 5th March 2011
- Human Rights

2.14. Significant Activities and contributions made by IQAC

- Educational Technology lab revisited for areas of improvement
- Virtual classroom/interactive boards were oriented by the concerned software personnel

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievement
<ul style="list-style-type: none"> • Preparation for UGC inspection for extension of autonomy • A research on Kinesthetic Pedagogy • Book on Pedagogy and theories on Pedagogy 	<ul style="list-style-type: none"> • Process of achieving autonomy • Moduled script and performed evaluation • Published a book on Prospective Pedagogy and Annites' Analogy

* Attach the Academic Calendar of the year as Annexure

Enclosed Academic Calendar of 2011 - 2012

2.16. Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Management in the Governing Body meetings decides about the agenda to be taken up for the year and Principal disseminates them to the curriculum of Teaching-Learning process with the assistance of the staff to achieve them.

Part – B

Criterion – I

I. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Numbers of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	--	--	--	--
PG	1	--	1	--
UG	1	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate courses	--	--	--	--
Others	--	--	--	--
Total	2		1	
Inter-disciplinary	--	--	--	--
Innovative	--	--	--	--

1.2. (i) Flexibility of the Curriculum (CBCS/Core/Elective option/Open options)

(ii) Pattern of programmes

Pattern	Number of programmes
Semester	2 (B.Ed. & M.Ed.)
Trimester	--
Annual	--

1.3. Feedback from stakeholders*
(On all aspects)

Alumni ☒ Parents ☒ Employers ☒

Students ☒

Mode of feedback : Online ☐ Manual ☒

Cooperating schools (for PEI) ☒

* Please provide an analysis of the feedback in the Annexure
Enclosed feedback analysis

1.4. Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects -

Every quality inputs will be updated even if not revised and implemented either through syllabus or through co-scholastic activities.

1.5. Any new Department / Centre introduced during the year, if yes, give details ☐ No

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	7	2	1	6

2.2 No. of permanent faculty with Ph.D. ☐ 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year (2011-12)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	5 (Aided)	-	-	-	-	-	7 (Aided)	-	12

2.4 No. of Guest and Visiting faculty and Temporary Faculty ☐ -- ☐ -- ☐ 2

2.5 Faculty participation in conferences and symposia:

No. of faculty	International level	National level	State level
Attended	1	-	12
Presented papers	1	-	-
Resource Persons	-	-	1

2.6 Innovative processes adopted by the institution in Teaching and Learning

- Constructivist Lesson Plan
- Value Based
- Concept attainment model,
- Jurisprudential social & enquiry model.
- Multiple Intelligence, Game method and open ended method.

2.7 Total No. of actual teaching days during this academic year : 200

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Double valuation if need arises.
- Periodicals considered as optional.

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member Board of Study / Faculty / Curriculum Development workshop

- All Staff are members of Board of Studies.
- Few staff are deputed to the affiliating university and SCERT as resource persons for curriculum development workshop.

2.10 Average percentage of attendance of students 95%

2.11 Course / Programme wise
Distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	156	10	58	29		3
M.Ed.	32	-	25	56	16	-

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes

- Through regular meetings
- Feed back from SQC and mentors
- Feed back from PTA representatives

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefited
Refresher courses	--
UGC – Faculty improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	5	3 (Aided)	--	--
Technical Staff	3	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- Research for finalizing the theme for M.Ed dissertation
- Strengthening Action Research

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4. Details on research publications

	International	National	Others
Peer-Review Journal	1	--	--
Non-Peer Review Journal	3	--	--
e-Journals	--	--	--
Conferences proceedings	--	--	--

3.5. Details on Impact factor of publications:

Range Average h-index Nos. In SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	During Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University / College	--	--	--	--
Students research projects (Other than compulsory by the University)	--	--	--	--
Any other (specify)	--	--	--	--
Total	--	--	--	--

3.7. No. of books published i) with ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from

UGC-SPA CAS DST-FIST
DPE DBT-Scheme / funds

3.9. For colleges Autonomy ☒ CPE DBT Star-scheme
INSPIRE CE Any Other (Specify)

3.10. Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	2
Sponsoring Agency	--	UGC	--	--	MHRD

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs:

From funding agency From Management of University / College

Total

3.16. No. of patents received this year

Type of patent		Number
National	Applied	--
	Granted	
International	Applied	--
	Granted	
Commercialized	Applied	--
	Granted	

3.17. No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
--	--	--	--	--	--	--

3.18. No. of faculty from institution who are Ph.D. Guides
and students registered under them

3.19. No. of Ph.D. awarded by faculty from the institution

3.20. No. of Research Scholars receiving fellowship (newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of students participated in NSS events

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.22. No. of students participated in NCC events

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23. No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24. No. of Awards won in NCC

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25. No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="--"/>
		Any other	<input type="text" value="√"/>

3.26. Major activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- 2 day Retreat was organized for B.Ed & M.Ed.
- One day Moot Court was organized for Social Awareness on Legal Issues.
- Community Awareness Programmes.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of fund	Total
Campus area	2234.5 Sq. mts. Built up area	--	--	--
Classrooms	6			
Laboratories	6	--	--	--
Seminar Halls	3			
No. of important equipments purchased (> 1.0 lakh) during the current year	Computer accessories, Xerox Machine, UPS, Projector, New computers, Speaker, Film Assembly and HP scanner	--	UGC and Autonomous grant	Rs. 7,20,698/-
Value of the equipment purchased during the year (Rs. In lakhs)	Rs. 7,20,698/-	--	UGC and Autonomous grant	Rs. 7,20,698
Others	--	--	--	--

4.2. Computerization of administration and library

Yes

4.3. Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19739	20,27,201/-	225	1,16,163/-	16964	21,43,364/-
Reference Books	5966	1,53,605/-	10	4,590/-	5976	1,58,195/-
e-Books	--	--	--	--	--	--
Journals	31	1,71,453/-	1	28,234/-	32	1,99,687/-
e-Journals	--	-	1	Along with printed journals	1	Along with printed journals
Digital Database	1	64,000/-	--	--	1	64,000/-
CD & Video	35	Along with books	5	Along with books	40	Along with books
Others (Specify) Audio cassettes	--	--	--	--	--	--

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	26	16	Wi- fi enabled	--	--	4	2	4
Added	--	--	--	--	--	--	--	--
Total	26	16	Wi-Fi enabled	--	--	4	2	4

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet access/wifi initiated/training to teacher educators regarding interactive board and how to take video lesson by IQAC member.

4.6. Amount spent on maintenance in lakhs

i) I CT	-
ii) Campus Infrastructure and facilities	Rs .3,19,813/-
iii) Equipments	Rs. 44,925
iv) Others	-
Total	Rs. 3,64,738/-

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about student Support Services

- SQC feedback carefully analysed and the required academic inputs are enhanced through extension talks. The other co-curricular activities are promoted.

5.2. Efforts made by the institution for tracking the progression

- Through feedback
- Through staff meetings
- Addressing grievances. PTA meet and interactions.

5.3. a) Total Number of students

UG	PG	Ph.D	Others
160	35	--	--

b) No. of students outside the state

Nil

c) No. of international students

Nil

Men

No.	%
--	--

Women

No.	%
--	--

Last year (2010 - 2011)						This year (2011-2012)					
General	SC	ST	OBC	Physically challenged	Total	General	SC	ST	OBC	Physically challenged	Total
60	76	2	22	-	160	87	34	02	37	-	160

Demand Ratio	B.Ed.	M.Ed.	Dropout %
Applied	Above 210	40	B.Ed. 3%
Admitted	160	35	M.Ed. 9%

5.4. Details of student support mechanism for coaching for competitive examinations (if any)

DSC/NET/Competitive exams- Coaching is given on request and Teacher Pedagogy core paper covers almost 75% to 80% of TET syllabus.

No. of students beneficiaries

44

5.5. No. of students qualified in these examinations

NET	3	SET/SLET	1	GATE	-	CAT	--
IAS/IPS etc.	--	State PSC	--	UPSC	--	Others	40

5.6. Details of student counseling and career guidance

- Counseling is done on one to one basis by the Principal and the counsellor
- Counsellor is called for if needed for most complicated cases.

No. of students benefited

6

5.7. Details of campus placement

On campus			Off campus
Number of organizations visited	Number of students participated	Number of students placed	No. of students placed
3	190	81	34

5.8. Details of gender sensitization programmes

- Human Rights Day celebrated in collaboration with MSI.
- Moot Court practiced at institutional level

5.9. Student activities

5.9.1. No. of students participated in sports / games and other events

State / University level National level International level

No. of students participated in cultural events

State / University level National level International level

5.9.2. No. of medals / awards won by students in Sports, Games and other events

Sports : State / University level National level International level

Cultural : State / University level National level International level

5.10. Scholarship and Financial Support

	Number of students	Amount
Financial support from institution	9	9500/-
Financial support from Government	61	2,80,110/-
Financial support from other sources (UGC)	30	60,000/-
Number of students who received International / National recognitions	--	--

- 5.11. Students organized / initiatives
 Fairs : State / University level National level International level
 Exhibitions: State / University level National level International level
- 5.12. No. of social initiatives undertaken by the students
- 5.13. Major grievances of students (if any) redressed:
- PTA requested some flexibility for their wards and this was taken care of came
 - Co-operating school asked for a feedback report and the rubric was prepared
 - Employees from co-operating schools placed their requirements to the Principal and placement cell took care of it.

Criterion – VI

6. Governance, Leadership and Management

- 6.1. State the Vision and Mission of the Institution

Vision

We envisage our graduates to:

- Imbibe right attitudes, values, ideas and ideologies
- Achieve academic excellence through hard work, critical thinking and effective decision making.
- Facilitate learning among the pupils through appropriate skills and methodologies.
- Exercise responsible leadership in the total formation of the pupils.
- Render selfless service to the community.

Mission

Our mission is to strive to provide

- Intellectually well developed
- Socially concerned
- Morally upright and
- Spiritually oriented teacher citizens of India

- 6.2. Does the Institution has a management Information System

6.3. Quality improvement strategies adopted by the institution for each of the following

6.3.1. Curriculum Development

- The college opted for autonomous status and secured it in the year 2005 for the B.Ed. course.
- The B.Ed. curriculum was revised with 10 – 20%
- B.Ed. course was revised from Annual pattern to semester pattern from the year 2006-07 batch onwards.
- Theories of Pedagogy was introduced.
- Personalizing technology through more practical sessions.

6.3.2. Teaching and Learning

- The Institution strives to achieve quality benchmark.
- Certificate Courses
- Innovative Practices .

6.3.3. Examination and Evaluation

Enclosed Scheme of Examination 2011 - 2012

6.3.4. Research and Development

- M.Ed dissertation is thematic and derived from research.

6.3.5. Library, ICT and Physical infrastructure / instrumentation

- Library automation
- Use of Power Point Presentations and MultiMedia by student teachers as part of presentation , Seminar & Conferences.
- Educational Technology Lab.

6.3.6. Human resources management

- The respective faculty development needs are identified & attended by the management.

6.3.7. Faculty and Staff recruitment

- Faculty is selected through Selection Board of the Institution / State Government rules and University norms.

6.3.8. Industry Interaction / Collaboration

- IQAC Members – from Industries.
- PTA Members

6.3.9. Admission of Students

- As this is an aided college, students are admitted through Ed.CET counseling who are qualified in the ED-CET entrance.
- The remaining seats are filled through spot admission by giving the advertisement in the news paper as per the merit.

6.4. Welfare schemes for

Teaching	Loan, E.P.F, Leave on humanitarian grounds
Non-Teaching	Loan, E.P.F, Leave on humanitarian grounds
Students	<ul style="list-style-type: none"> - Conducive environment for professional growth - Fee concession - Scholarships

6.5. Total corpus fund generated

Rs. 1,76,903/-

6.6. Whether annual financial audit has been done Yes ☒ No. ☐

6.7. Whether Academic and Administrative Audit (AAA) has been done

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government Audit from Local Fund Office	No	--
Administrative		S. Ramesh & Company	Yes	Management

6.8. Does the University / Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9. What efforts are made by the University / Autonomous College for Examination Reforms?

- From Annual system to Semester pattern
- Internal continuous evaluation
- Results are declared in collaboration
- Certificate is issued by the affiliating University.

6.10. What efforts are made by the University to promote Autonomy in the affiliated / constituent colleges?

- Periodical inspection of the university.
- The Controller and Additional controller verifies Paperwise Analysis and Tabulation Register before the declaration of the B.Ed results.

6.11. Activities and support from the Alumni Association

- Conducting extension lectures to meet the challenges in teaching learning.
- Regular interactions are taken up with Alumni.

6.12. Activities and support from the Parent – Teacher Association

- Entrepreneurship Orientation.
- ICT based activities throughout the year regarding new areas of input like online teaching and so on.

6.13. Development programmes for support staff

- Leave facility
- Loan from bank/institution
- Substitution

6.14. Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of Garden
- Plastic free campus
- Vermi Compost pits
- Rain Harvesting pits

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of institution. Give details

- Theories of Pedagogy.
- Redesigning of theory paper into practical one for example, Educational Technology paper is taught completely as practicals.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Implemented into curriculum and discriminated into teaching learning process taking care of the quality benchmarks in the reports.

7.3. Give two best practices of the institution (please see the format in the NAAC Self-Study – Manuals)

* Provide the details in annexure (annexure need to be numbered as i, ii, iii)

- Book release of “ Perspectives of Pedagogy” an Annite Analogy.
- Purchase of Gadgets & equipment for Virtual class room.

7.4. Contribution to environmental awareness / protection

- Plastic free environment
- Plantation, Saplings expert from
- Extension lectures by National Green Corpse

7.5. Whether environment audit was conducted? Yes ☐ No ☒

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Melanje of Expressions an inter collegiate event was organized for colleges of education.
- One day Moot Court exposure to B.Ed & M.Ed students.

8. Plans of institution for next year

- Research based on how to fuse ICT in Curriculum, Teaching Learning Process.
- Area of research for major & minor Projects.
- Orientation for video lessons, Moduling Innovative lessons.
- Setting up of Virtual Classroom.

Name Dr. GEETHA.K



Signature of the Coordinator, IQAC

Name Dr. Sr. MARRY KUTTY.P.J.



Signature of the Chairperson, IQAC

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